

Creating your Photography Calendar

Now that students have completed a number of Photographic exercises and your own photography website you will now learn to make your own Photography Calendar using Photoshop on the desktop computers. The calendar will include 13 different pages - A cover page and one page for each calendar month

The cover page – This is where you place the text 2015 **Calendar** at the top Insert your best photograph as the cover photo and your name at the bottom of the page

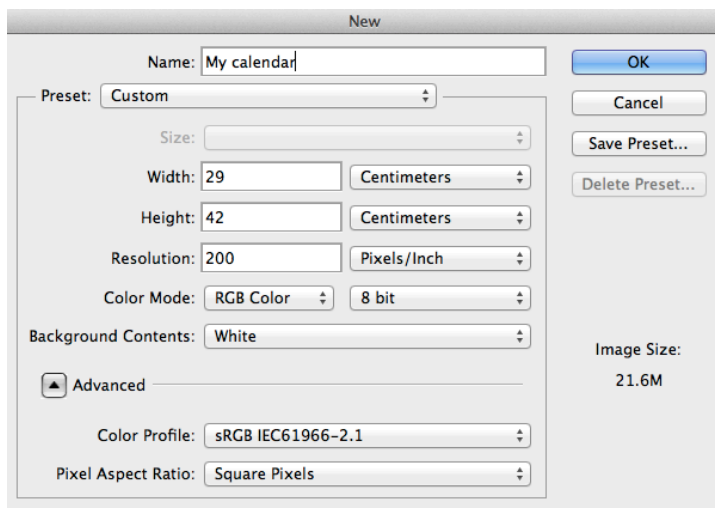
Plus one page for each month including a template showing the calendar days of the month and one feature photograph

This is not a difficult task but does take some time to become familiar with the Photoshop program

The first thing you need to do is to **download the calendar documents from the website** – go to Manganmedia.com - Calendar Task and download the calendar documents . Open some and view the kind of calendar pages they offer until you find one you like

Then find and open **Adobe Photoshop**

Go to file at the top menu and select New – a dialogue box will appear – fill it out as shown below



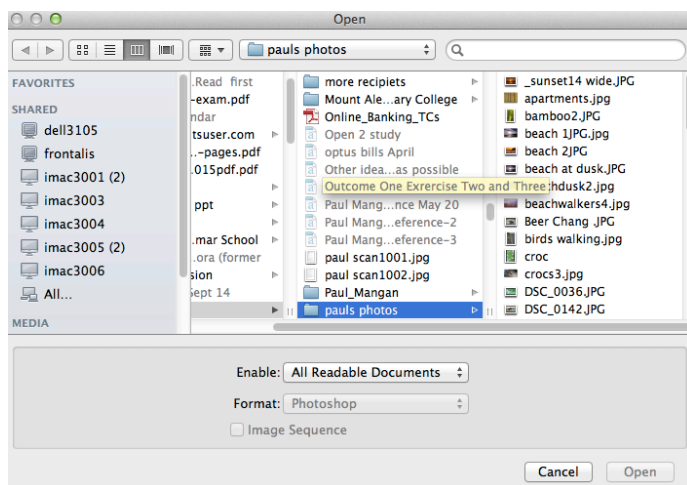
This will set up your page for A3 size. If you want A4 size –place 21cm in the width box and 29 cm in the Height box.

Check that you have entered centimeters

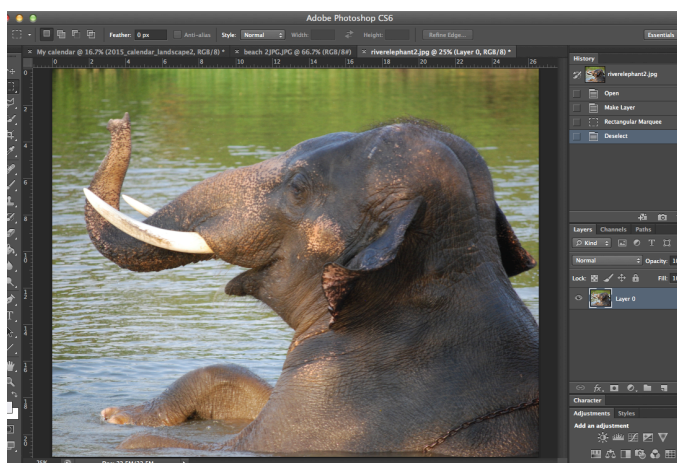
All you need to do to add a month to a Photoshop document is use the **File > Place** command, navigate to the PDF template you would like to use, open it and choose the month from the 'Place PDF' dialog box that follows. Click OK, and it will put the month into your document on a new layer as a Smart Object.

Once you've placed your month, you can resize it, move it and apply other adjustments to it as desired. And, because it's a Smart Object, you can continue to resize it until you have it just the way you'd like it to be. Note that some versions of Photoshop Elements place the template page at a pretty large size on-screen. You might have to use **Ctrl- (Mac: Command-)** [that's the 'minus', or 'dash' key on your keyboard] to change the Zoom view so that you can resize the page template

To insert your photo go to File Open – then find your folder with your photos and select the one you wish to use

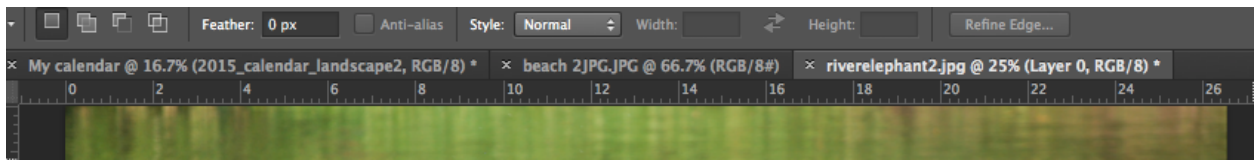


Your image will open in a new document – You can then use your mouse to trace around the image and then go to edit to copy the image



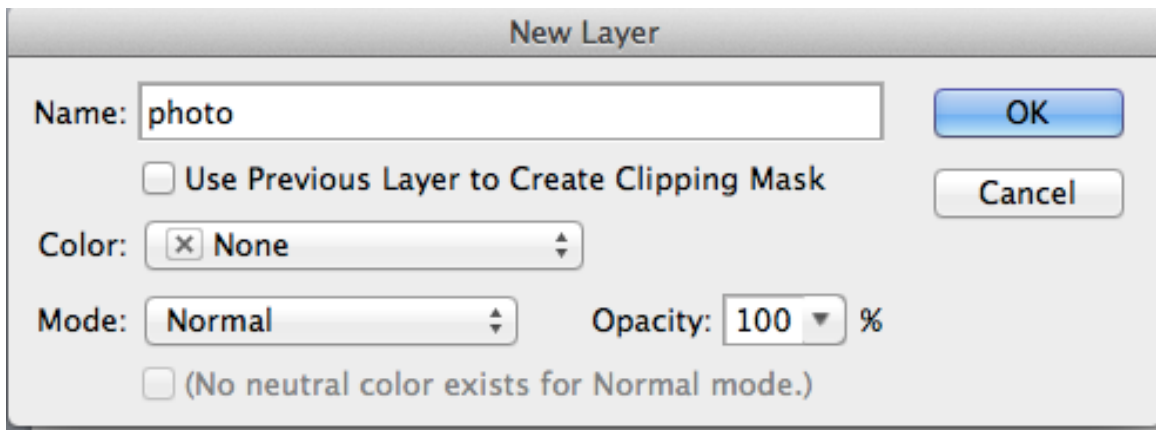
Or right click on the layer in the layers panel

In your Photoshop document you will now have both files listed at the top of the screen like below



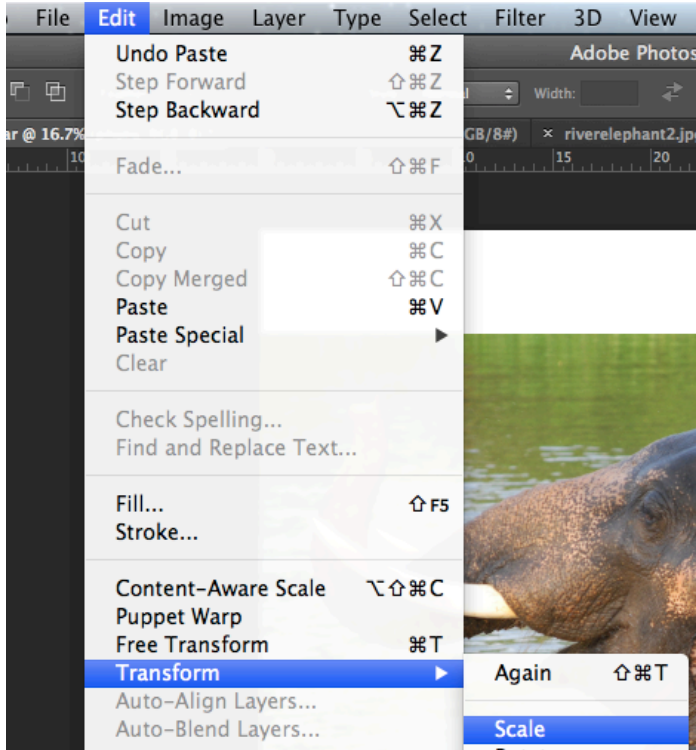
You can select your calendar file to go back to your calendar page

Go to layer – select new layer – name it Photo

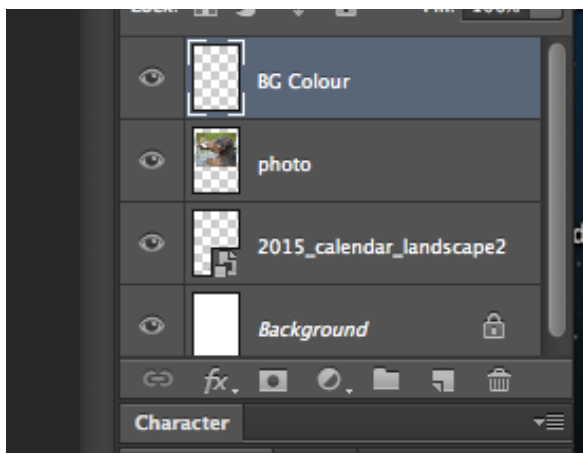


Go to Edit then select Paste or use Command V

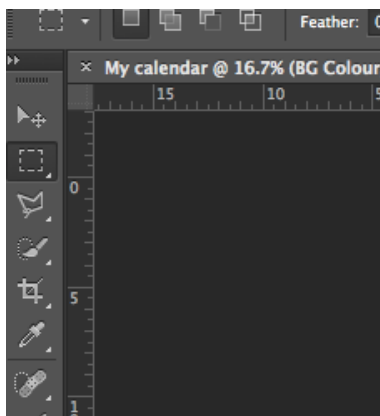
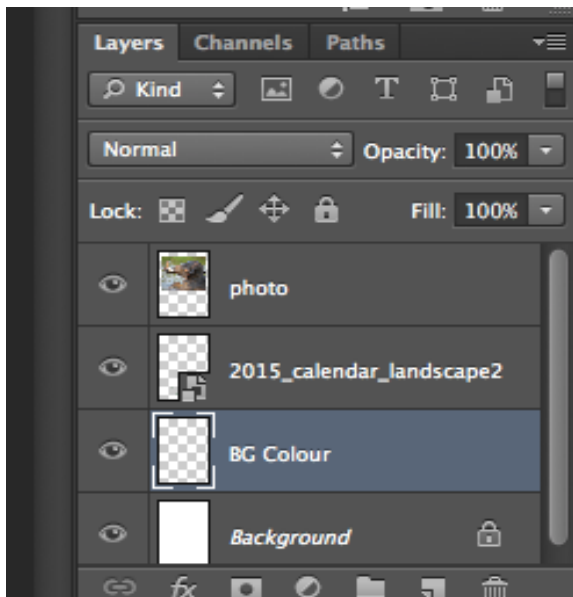
If your image is too big or small you can resize by selecting Edit -Transform - Scale



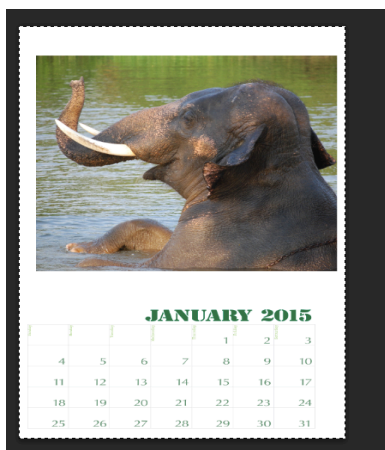
You can also include a background color by creating another Layer – go to Layer – New layer – call it Background color



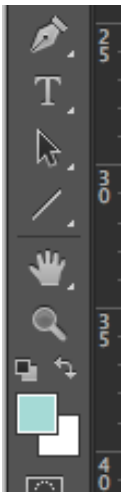
Use your mouse to drag the BG color layer under the 2015 calendar layer



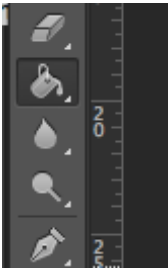
Now select the marquee tool on the tools menu at the right of your screen



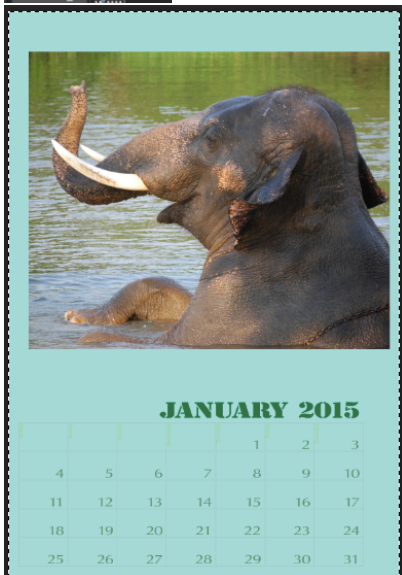
Drag your mouse to select the whole document - so that marching ants highlights the document



Go to the color palette on your tools menu and select a background color



Then select the paint bucket tool and place your mouse on the document and click to apply the color



Extra

You can perform many tricks and techniques in Photoshop to add to your pages. Sometimes however its best to just become familiar with a few basics first then build on Your knowledge

If you wish to move your main photo –you can select the move tool on the tools menu - select the photo layer on the layers panel and move your mouse to the photo and drag it to where you want – or resize using Edit- Transform – Scale

You could include another New Layer to create some more text on the page such as a bigger heading on the top of the document or a title for your photo, which you could place underneath your photo

To create a new layer - select Layer – New and call it Title

Then select the T tool and click on the part of the document you wish to create more text



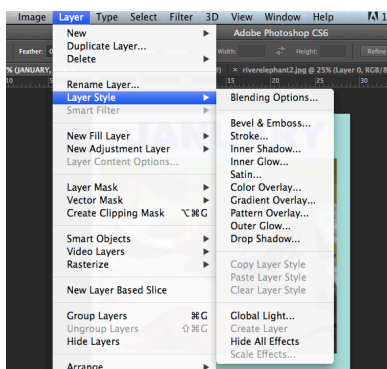
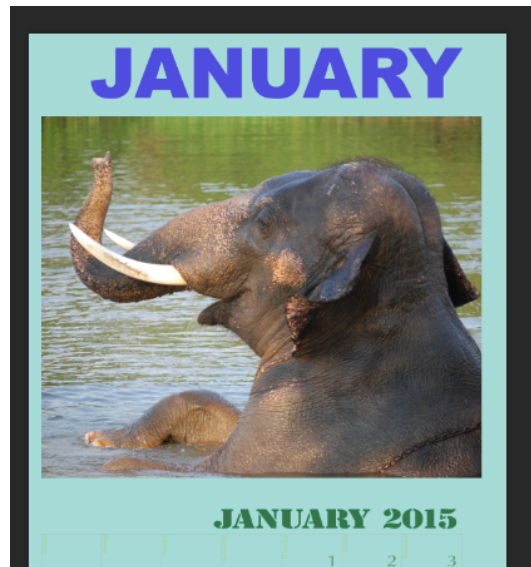
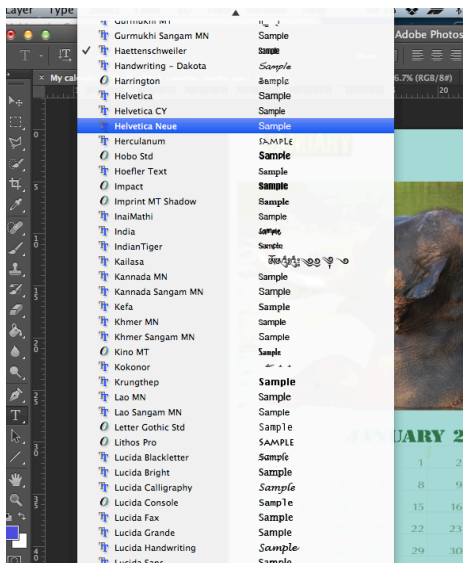
In this example we will apply the words January in a bigger size at the top of the document

After you select the T tool place your mouse at the top of the document and click

A cursor will appear ready for you to type in the word January

You should also select a color from the color pallet tool – for the color of your text

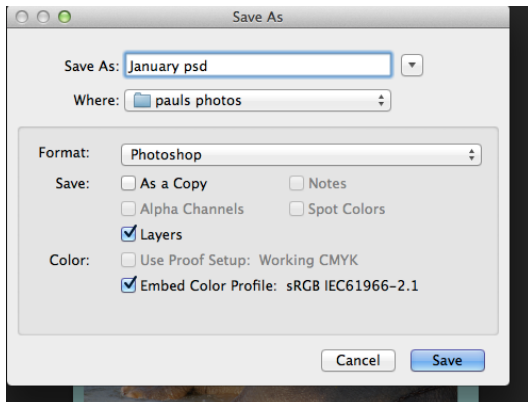
When you begin to type your text you can also select from many different fonts and size of the text.



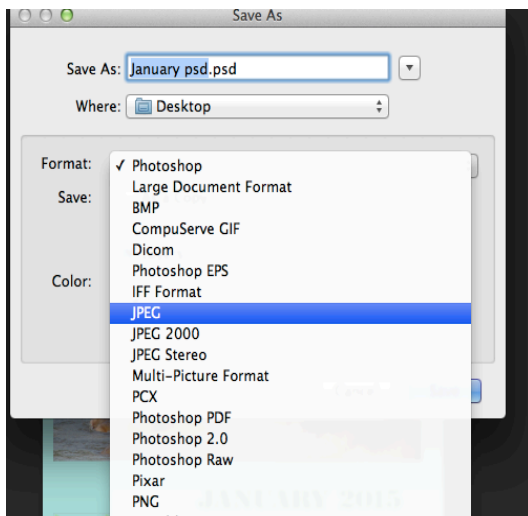
To create further style to your text – go to Layer – Layer Style and try applying some style effects to your text



When you are pleased with your page select File – Save As
And name your page January



A file with .PSD will save your file and keep all of your layers that you can edit later. This is a big file size.



For a smaller file size you can save as a JPG, which will compress on the layers into one - it is a much smaller file size – good for printing your work - but you cannot edit any layers, as it becomes one layer

Now you can begin another page of your calendar

Go to file – New and begin this process again